### Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

ssue	d under	P.A. 2	2 of 1968, as	amended an	d P.A. 71 of 1919,	as amended.									
Loca	al Unit o	of Gov	ernment Type	)			Local Unit Name			County					
	Count	у	City	⊠Twp	□Village	Other	New Buffalo			Berrien					
	al Year		.00		Opinion Date	0.0006		Date Audit Report Subn December 27, 2							
Ju	ne 30	J, 20			December	8, 2006		December 27, 2	.000						
	affirm														
			•		licensed to pr										
					erial, "no" resp ments and rec			ed in the financial stat	tements, includ	ing the notes, or in the					
	YES	9			able box belo										
1.	X	reporting entity notes to the financial statements as necessary.													
2.	There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.														
3.	The state of the state of Assessment is several by the Department of Traceurs														
4.	The state of the s														
5.	X		A public h	earing on	the budget wa	as held in a	ccordance wi	th State statute.							
6.	The state of the s														
7.	The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.														
8.	X		The first of the f												
9.	×		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for Audits of Local Units of Government in Michigan</i> , as revised (see Appendix H of Bulletin).												
10.   There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that h not been communicated, please submit a separate report under separate cover.															
11.		X	The local	unit is fre	e of repeated	comments	from previous	years.							
12.	×		The audit	opinion is	s UNQUALIFIE	ED.									
13.	×				complied with		r GASB 34 as	modified by MCGAA	Statement #7 a	and other generally					
14.	. <b>X</b>		The boar	d or cound	cil approves al	l invoices p	rior to payme	nt as required by chart	ter or statute.						
15	X		To our kr	owledge,	bank reconcili	ations that	were reviewe	d were performed time	ely.						
inc de	luded script	l in t ion(s	his or any ) of the aut	other auchority and	dit report, nor I/or commissic	do they on.	btain a stand	-alone audit, please e	ooundaries of the enclose the na	ne audited entity and is not ime(s), address(es), and a					
					s statement is	1				***					
W	e hav	e en	closed the	followin	g:	Enclosed	Not Require	d (enter a brief justification	on)						
Fi	nancia	al Sta	itements					and the second s							
Th	ne lett	er of	Comments	and Rec	ommendations			and the same							
01	ther (C	Describ	e)												
			Accountant (F					Telephone Number							
			Layher, F	-LLC				(269) 983-0131  City State Zip							
1	eet Add		runt Ave.					St. Joseph	MI	49085					
_			Signature	i L		l.	rinted Name David Schaff		License No						
				, , , , ,											

# NEW BUFFALO TOWNSHIP BERRIEN COUNTY, MICHIGAN

FINANCIAL REPORT
June 30, 2006

### New Buffalo, Michigan June 30, 2006

### TOWNSHIP BOARD

Agnes Conway	Supervisor
Rolland Oselka	Clerk

Jack Rogers Treasurer

Peter Rahm Trustee

Quincy White Trustee

### New Buffalo Township New Buffalo, Michigan June 30, 2006

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of the New Buffalo Township

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of New Buffalo Township (the "Township"), as of and for the year ended June 30, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of New Buffalo Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of New Buffalo Township as of June 30, 2006, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2006, on our consideration of the New Buffalo Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis and budgetary comparison information on pages 3 through 9 and pages 34 to 35 are not a required part of the basic financial statements but are supplementary information required by accounting principals generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise New Buffalo Township's basic financial statement. The introductory section, combining and individual non-major fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statement. The combining and individual non-major fund financial statement has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Schaffer & Layher December 8, 2006

David Schaffer, CPA Michael Layher, CPA Founding Partners: Morris McMurray, CPA Raymond Marks, CPA Jeff Edmunds, CPA



## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of the New Buffalo Township

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of New Buffalo Township, as of and for the year ended June 30, 2006, which collectively comprise the New Buffalo Township's basic financial statements and have issued our report thereon dated December 8, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered New Buffalo Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect New Buffalo Township's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described as follows: New Buffalo Township lacks an appropriate segregation of duties with appropriate control objectives. We understand this is primarily due to financial constraints.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether New Buffalo Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We also noted certain immaterial instances of noncompliance that we have reported to management of New Buffalo Township in a separate letter dated December 8, 2006.

This report is intended solely for the information and use of the Board of Trustees, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Schaffer & Dayher
December 8, 2006

David Schaffer, CPA Michael Layher, CPA Founding Partners: Morris McMurray, CPA Raymond Marks, CPA Jeff Edmunds, CPA

### **Using this Annual Report**

This report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Township as whole and present a longer-term view of the Township's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

### **Financial Highlights**

The Township's combined net assets increased 4.6% from a year ago—increasing from \$9,396,638 to \$9,833,917. As we look at the governmental activities separately from the business-type activities, we can see that the governmental activities experienced an increase in net assets of \$114,620 during the year, while the business-type activities experienced an increase in net assets of \$322,659.

### **Overview of the Financial Statements**

This report consists of four parts----management's discussion and analysis (this section), the basic financial statements, required supplementary information, and an optional section that presents combining statements for non-major governmental funds. The basic financial statements include two kinds of statements that present different views of the Township:

- The first two statements are *government-wide financial statements* that provide both long-term and short-term information about the Township's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the Township government, reporting the Township's operations in more detail than the government-wide statements.
  - ➤ The *governmental funds statements* tell how general government services like public safety were financed in the short-term as well as what remains for future spending.
  - ➤ Proprietary fund statements offer short- and long-term financial information about the activities the government operates like businesses, such as the water and sewer system.
  - Fiduciary fund statements provide information about the financial relationships, in which the Township acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. In addition to the required parts of the report, we have included a section with combining statements that provide details about our non-major governmental funds, which are added together and presented in single columns in the basis financial statements. The following table summarizes the major features of the Township's financial statements, including the portion of the Township government they cover and the types of information they contain. The remainder of the overview section of management's discussion and analysis explains the structure and contents of each of the statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

### Overview of the Financial Statements, Concluded

Major Features of New Buffalo Township's Government-Wide and Fund Financial Statements												
			Fund Statements									
	Government-Wide	Proprietary	Fiduciary									
	Statements	Funds	Funds	Funds								
Scope	Entire Township government (except fiduciary funds) and the Township's Component units.	The activities of the Township that are not proprietary or fiduciary, such as ambulance, building, and liquor.	Activities the Township operates similar to private businesses: the water and sewer system.	Instances in which the Township is the trustee or agent for someone else's resources, such as property tax collections.								
Required Financial Statements.	> Statement of net assets >Statement of activities.	> Balance Sheet >Statement of revenues, expenditures, and changes in fund balances.	> Statement of net assets >Statement of revenues, expenditures, and changes in fund balances. >Statement of cash flows	> Statement of fiduciary net assets >Statement of changes in fiduciary net assets.								
Accounting basis		Modified accrual accounting										
and measurement	Accrual accounting and	and current financial resources	Accrual accounting and	Accrual accounting and								
focus	economic resources focus.	focus.	economic resources focus.	economic resources focus.								
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long- term.	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included.	All assets and liabilities, both financial and capital, and short-term and long- term.	All assets and liabilities, both short-term and long-term; the Township's funds do not currently contain capital assets, although they can.								
Type of inflow/outflow information.	All revenues and expenses during year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid.	All revenues and expenses during year, regardless of when cash is received or paid.								

### **Government-wide Statements**

The government-wide statements report information about the Township as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Township's net assets and how they have changed. Net assets are the difference between the Township's assets and liabilities, which is one way to measure the Township's financial health, or position.

- Over time, increases or decreases in the Township's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Township you need to consider additional non-financial factors such as changes in the Township's property tax base and condition of the Township's infrastructure.

### **Government-wide Statements, Concluded**

The government-wide financial statements of the Township are divided into three categories:

- Governmental activities—Most of the Township's basic services are included here, such as general government, public safety, public works, and recreation and culture.
- Business-type activities—The Township charges fees to customers to help it cover the costs of certain services it provides. The Township's water and sewer system are included here.
- Component units—The Township includes one other entity in its report—the New Buffalo Township Library. Although legally separate, the "component unit" is important because the Township is financially accountable for it.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the Township's most significant funds—not the Township as a whole. Funds are accounting devices that the Township uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The Township Board establishes other funds to control and manage money for a particular purpose (i.e. building or liquor sales tax monies) or to show that it is properly using certain taxes and grants (i.e. ambulance monies).

The Township has the following three kinds of funds:

- Governmental Funds—Most of the Township's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Township's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statements that explain the relationship (or differences) between them.
- *Proprietary Funds*—Services for which the Township charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long- and short-term financial information. In fact, the Township's enterprise funds (a type of proprietary fund) are the same as its business-type activities, but provide more detail and additional information, such as cash flows.
- Fiduciary Funds—The Township is the trustee, or fiduciary, for its property tax collections. The Township is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the Township's fiduciary activities are reported in a separate statement of fiduciary net assets. We exclude these activities from the Township's government-wide financial statements because the Township cannot use these assets to finance its operations.

### MANAGEMENT'S DISCUSSION AND ANALYSIS

### Financial Analysis Of The Township As A Whole

The Township's combined net assets were \$9,833,917. In a condensed format the following table below shows a breakdown of the net assets:

						To	tal	
	Governmental			Business-Type		June 30,		June 30,
		<u>Activities</u>		<u>Activities</u>		<u>2006</u>		<u>2005</u>
Current Assets	\$	887,249	\$	4,857,445	\$	5,744,694	\$	4,970,855
Equity investment	Ψ	-	Ψ	3,825,650	Ψ	3,825,650	Ψ	3,804,879
Capital Assets		375,153		6,090,930		6,466,083		6,241,834
Total Assets	\$	1,262,402	\$ 14,774,025		\$ 16,036,427		\$	15,017,568
				_		_		_
Long-term debt outstanding	\$	2,500	\$	6,021,411	\$	6,023,911	\$	5,422,073
Other liabilities		47,413		131,186		178,599		198,857
Total Liabilities	\$	49,913	\$	6,152,597	\$	6,202,510	\$	5,620,930
Net Assets								
Invested in capital assets, net of related debt	\$	372,653	\$	4,130,845	\$	4,503,498	\$	4,016,929
Unrestricted		839,836		4,490,583		5,330,419		5,379,709
<b>Total Net Assets</b>	\$	1,212,489	\$	8,621,428	\$	9,833,917	\$	9,396,638

Unrestricted net assets, the part of net assets that can be used to finance day to day operations, increased by \$114,620 for the governmental activities. The current level of unrestricted net assets for governmental activities stands at \$839,836 or about 103% of expenditures. This is within the targeted range set by the Township Board during its last budget process.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The following table shows the changes of the net assets as of the current date.

					Tot	al
Go	vernmental	Bu	siness-Type		June 30,	June 30,
<u>A</u>	<u>Activities</u>	4	<u>Activities</u>		<u>2006</u>	<u>2005</u>
\$	338,953	\$	684,124	\$	1,023,077	\$1,213,029
	-		-		-	-
	306,948		-		306,948	307,728
	140,010		-		140,010	136,460
	-		89,030		89,030	250,970
	-		268,586		268,586	437,589
	115,760		73,666		189,426	136,717
	25,967		-		25,967	32,182
	-		20,771		20,771	17,406
\$	927,638	\$	1,136,177	\$	2,063,815	\$2,532,081
\$	619,948	\$	-	\$	619,948	\$ 588,252
	173,078		-		173,078	204,880
	12,599		-		12,599	58,998
	7,227		-		7,227	1,401
	166		-		166	247
	-		334,420		334,420	223,298
	-		479,098		479,098	458,893
\$	813,018	\$	813,518	\$	1,626,536	\$1,535,969
\$	114,620	\$	322,659	\$	437,279	\$ 996,112
	\$ \$	\$ 619,948 173,078	** 338,953 **  306,948 140,010	Activities       Activities         \$ 338,953       \$ 684,124         -       -         306,948       -         140,010       -         -       89,030         -       268,586         115,760       73,666         25,967       -         -       20,771         \$ 927,638       \$ 1,136,177         \$ 619,948       \$ -         173,078       -         12,599       -         7,227       -         166       -         -       334,420         -       479,098         \$ 813,018       \$ 813,518	Activities       Activities         \$ 338,953       \$ 684,124       \$ -         306,948       -       -         140,010       -       89,030         -       268,586       115,760       73,666         25,967       -       -         -       20,771       \$         \$ 927,638       \$ 1,136,177       \$         \$ 619,948       \$ -       \$         173,078       -       -         12,599       -       -         7,227       -       -         166       -       -         -       334,420       -         -       479,098         \$ 813,018       \$ 813,518       \$	Activities         Activities         2006           \$ 338,953         \$ 684,124         \$ 1,023,077           -         -         -           306,948         -         306,948           140,010         -         140,010           -         89,030         89,030           -         268,586         268,586           115,760         73,666         189,426           25,967         -         25,967           -         20,771         20,771           \$ 927,638         \$ 1,136,177         \$ 2,063,815           \$ 619,948         -         \$ 619,948           173,078         -         173,078           12,599         -         12,599           7,227         -         7,227           166         -         166           -         334,420         334,420           -         479,098         479,098           \$ 813,018         \$ 813,518         \$ 1,626,536

The Township's net assets continue to remain healthy. As a result, net assets grew by \$437,279. The primary reason for this increase was additional grants from the United States Department of Agriculture for watermain improvements and related tap-in fees on watermain projects.

### **Governmental Activities**

The Township's total governmental revenues decreased by \$61,562 while expenses decreased by \$40,683 during the year. The revenue decrease was primarily the result of a decrease in the number of building permit fees. The expense decrease was due in large part to a decrease in public works expenditures. The prior year repair of a culvert on Maudlin Road cost significantly more than the current year Lakeside Road bridge work.

### **Business-Type Activities**

The Township's business-type activities consist of the Water and Sewer Fund. We provide water to the Township residents from the New Buffalo Township's water system and sewage treatment through the GRSD Sewer Authority sewage treatment plant. In 2006, operating revenues decreased by \$407,188 due to an decrease in tap-in fees and the fact that in the prior year, the Township received a grant from the USDA. Expenses increased by \$131,893 largely due to increased interest and depreciation expenses.

### The Township's Funds

Our analysis of the Township's major funds begins on page 12, following the government-wide financial statements. The fund financial statements provide detail information about the most significant funds, not the Township as a whole. The Township Board creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millage. The Township's major funds for 2006 included the General Fund, Ambulance Fund and the Building Fund.

The General Fund pays for most of the Township's governmental services, including legislative, fire, cemetery, and other. The most significant is legislative and fire, which incurred expenses of approximately \$91,018 and \$66,642, respectively, in 2006. The service is supported by general revenue sources of the General Fund.

### **General Fund Budgetary Highlights**

Over the course of the year, the Township Board amended the budget to take into account events during the year.

### **Capital Asset and Debt Administration**

At the end of June 30, 2006, the Township had investment in capital assets for its governmental and business-type activities of \$6,466,083 (net of depreciation). This investment includes a broad range of capital assets, including land, buildings and improvements, furniture and equipment, and water and sewer lines. In addition, the Township has invested significantly in roads within the Township. These assets are not reported in the Township's financial statement because of Michigan law, which makes these roads the property of the Berrien County Road Commission, along with the responsibility to maintain them. The Township chose not to retroactively report any other infrastructure assets, and will only report any additions prospectively in accordance with G.A.S.B. #34.

### **Long-Term Debt**

At the end of the current fiscal year, the Township had total debt outstanding of \$6,023,911 (net of unamortized discounts). The Township's total debt increased due to the issuance of \$410,000 in bonds for sewer capital improvements and \$430,000 in bonds for construction on the Michigan City water project.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

### **Economic Factors and Next Year's Budgets and Rates**

The Township's anticipates revenue over expenditures in the governmental and business-type activity funds.

We also anticipate that the sewer rates will have to increase somewhat in fiscal 2007 due to increased capacity at the GRSD Sewer Authority and the associated construction costs. We are in the process of evaluating the amount of increase that will be needed and will likely have a public hearing in 2007 to discuss the need for such an increase.

### **Contacting the Township's Management**

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office.

The financial report of the discretely presented component unit, New Buffalo Township Library, can be obtained directly from the management of the Library.

### GOVERNMENT-WIDE STATEMENT OF NET ASSETS June 30, 2006

		P						
	Go	vernmental	Βι	siness-Type			Co	omponent
	1	<u>Activities</u>	<u>Activities</u>		<u>Total</u>			<u>Units</u>
Assets								
Cash and Cash Equivalents	\$	711,217	\$	1,504,511	\$	2,215,728	\$	514,002
Restricted Cash		-		428,402		428,402		
Total Cash & Equivalents	\$	711,217	\$	1,932,913	\$	2,644,130	\$	514,002
Certificates of deposit > 90 days		20,366		548,418		568,784		-
Taxes Receivable		376		-		376		-
Special Assessment Receivable, net		-		2,300,120		2,300,120		-
Trade Receivables, net		-		5,360		5,360		-
Internal Balances		7,059		65,428		72,487		-
Due From Other Governments		20,902		5,206		26,108		-
Deposit on New Fire Truck		90,000		-		90,000		
Prepaid Expenses		37,329		-		37,329		-
Equity Investment		-		3,825,650		3,825,650		-
Capital Assets, Net		375,153		6,090,930		6,466,083		295,265
Total Assets	\$	1,262,402	\$	14,774,025	\$	16,036,427	\$	809,267
Liabilities								
Accounts Payable	\$	6,685	\$	64,470	\$	71,155	\$	_
Accrued and Other Liabilities		2,379		38,399		40,778		-
Internal Balances		38,349		28,317		66,666		-
Noncurrent Liabilities								
Due Within One Year		2,500		356,558		359,058		-
Due in More Than One Year		-		5,664,853		5,664,853		-
Total Liabilities	\$	49,913	\$	6,152,597	\$	6,202,510	\$	-
Net Assets								
Invested in Capital Assets Net of Related Debt	\$	372,653	\$	4,130,845	\$	4,503,498	\$	295,265
Unrestricted		839,836		4,490,583	,	5,330,419		514,002
Total Net Assets	\$	1,212,489	\$	8,621,428	\$	9,833,917	\$	809,267

### GOVERNMENT-WIDE STATEMENT OF ACTIVITIES June 30, 2006

			Program Revenues				Net (E	xpen	ise) Revenue a	and C	hanges in Net	Asset	Assets	
								P						
Functions/Programs	<u>Expenses</u>		Charges for Services		Operating Grants and Contributions		Governmental <u>Activities</u>		Business-Type <u>Activities</u>			<u>Total</u>		omponent <u>Units</u>
Primary Government														
Governmental Activities								(-00000				(=0000=		
General Government	\$	619,948	\$	338,953	\$	-	\$	(280,995)			\$	(280,995)		
Public Safety		173,078		-		-		(173,078)				(173,078)		
Public Works		12,599		-		-		(12,599)				(12,599)		
Recreation and Culture		7,227		-		-		(7,227)				(7,227)		
Interest on Long-Term Debt		166		-		-		(166)				(166)		
Total Governmental Activities	\$	813,018	\$	338,953	\$	-	\$	(474,065)			\$	(474,065)		
Business-Type Activities														
Water	\$	334,420	\$	156,061	\$	-			\$	(178,359)	\$	(178,359)		
Sewer		479,098		528,063		-				48,965		48,965		
Total Business-Type Activities	\$	813,518	\$	684,124	\$	-			\$	(129,394)	\$	(129,394)		
Total Primary Government	\$	1,626,536	\$	1,023,077	\$	-	\$	(474,065)	\$	(129,394)	\$	(603,459)		
<b>Component Units</b>														
New Buffalo Township Library	\$	213,682	\$	69,021	\$	-							\$	(144,661)
	Ger	neral Reven	ues											
	Pro	operty Taxes	;				\$	306,948	\$	_	\$	306,948	\$	185,541
		ant Income					·	-	·	89,030		89,030	·	_
	Ta	p Fees - Infr	astru	cture				_		268,586		268,586		_
		te Shared R						140,010		-		140,010		5,659
		erest and Re						115,760		73,666		189,426		13,655
		scellaneous						25,967		-		25,967		3,458
		cial items-	Inc	ome from Jo	int Ven	ture		-		20,771		20,771		-
	•			enues and sp			\$	588,685	\$	452,053	\$	1,040,738	\$	208,313
		Change in ne		-			\$	114,620	\$	322,659	\$	437,279	\$	63,652
		Net Assets-B					Ψ	1,097,869	Ψ	8,298,769	Ψ	9,396,638	Ψ	745,615
		Net Assets E	_	-			\$	1,212,489	\$	8,621,428	\$	9,833,917	\$	809,267
	1			>			Ψ	1,212,107	Ψ	0,021,120	4	,,555,717	<u> </u>	207,207

The notes to the financial statements are an integral part of these statements

### GOVERNMENTAL FUND BALANCE SHEET June 30, 2006

	Gener Fund		Ambu <u>Fu</u>			uilding Fund	Gove	n-Major ernmental Funds	Gov	Total vernmental <u>Funds</u>
Assets										
Cash and cash equivalents	\$ 429,	809	\$ 128	3,407	\$ 1	44,489	\$	8,512	\$	711,217
Certificate of deposits > 90 days	20,	366		-		_		-		20,366
Taxes receivable		128		223		25		-		376
Special assessment receivable, net		_		_		_		-		-
Trade receivables, net		_		_		_		-		-
Due from other governmental units	20,	902		_		_		_		20,902
Due from other governmental funds		222		_		_		277		4,499
Due from fiduciary funds		821		_		_		_		5,821
Due from proprietary funds		961		_		_		_		961
Deposit on new fire truck		000		_		_		-		90,000
Prepaid expenses		329		_		_		_		37,329
Total Assets	\$ 609,		\$ 128	3,630	\$ 1	44,514	\$	8,789	\$	891,471
	+			,,,,,,					_	
Liabilities and Fund Equity Liabilities										
	¢ 6	662	φ	22	¢		ď		¢	6 605
Accounts payable			\$	22	\$	-	\$	-	\$	6,685
Other current liabilities		379		-		-		-		2,379
Deferred revenue		128		-		-		-		128
Due to other governmental funds		277		-		4,222		-		4,499
Due to proprietary funds		072								38,072
Total Liabilities	\$ 47,	519	\$	22	\$	4,222	\$		\$	51,763
Fund Balance										
Reserved										
Prepaid expenses	\$ 127,	329	\$	-	\$	-	\$	-	\$	127,329
Unreserved:										
Designated	76,	782		-		-		-		76,782
Undesignated	357,	908	128	3,608	1	40,292		8,789		635,597
Total Fund Equity	\$ 562,	019	\$ 128	3,608	\$ 1	40,292	\$	8,789	\$	839,708
Total Liabilities and Fund Equity	\$ 609,	538	\$ 128	3,630	<b>\$</b> 1	44,514	\$	8,789		
Total Elabinites and Tune Equity	Ψ 000,		ψ 120	0,030	Ψ	177,517	Ψ	0,707		
Amounts reported for governmental activ										
* Capital assets used in government	tal activiti	es are n	ot fina	ncial re	esour	ces and a	re not			
reported in the funds										375,153
* Deferred revenues reported in the	e governm	ental fui	nds ar	e recog	nized	as reven	ues			
for governmental funds										128
* Long-term liabilities are not due	and payab	le in the	curre	nt perio	od and	d are not				
reported in the funds.										(2,500)
Net Assets of Governmental Activiti	26								Φ	1 212 490
ivet Assets of Governmental Activiti	ES								<b></b>	1,212,489

## GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE June 30, 2006

		General <u>Fund</u>	A	mbulance <u>Fund</u>	Е	Building <u>Fund</u>	Gove	n-Major ernmental Funds	Go	Total vernmental <u>Funds</u>
Revenues										
Taxes	\$	169,571	\$	137,735	\$	-	\$	-	\$	307,306
Service and tax administrator fees		132,973		-		-		-		132,973
Licenses and Permits		3,019		-		-		-		3,019
State Grants		140,010		-		-		-		140,010
Charges for Services		16,461		-		186,500		-		202,961
Fines and Forfeits		644		-		75		-		719
Interest and Rentals		109,596		2,290		3,874		-		115,760
Other Revenues	Φ.	20,302	Φ.	140.005	Φ.	101	Φ.	4,845	Φ.	25,248
Total Revenues	\$	592,576	\$	140,025	\$	190,550	\$	4,845	\$	927,996
<b>Expenditures</b> Current										
General Government	\$	369,268	\$	-	\$	186,590	\$	4,144	\$	560,002
Public Safety		66,642		106,436		-		-		173,078
Public Works		12,599		-		-		-		12,599
Recreation and Culture		7,227		-		-		-		7,227
Debt Service		2,666		-		-		-		2,666
Capital Outlay	Φ	159 102	Φ.	106,436	Φ	196 500	\$	4 1 4 4	\$	755 572
Total Expenditures	\$	458,402	<u> </u>	100,430	ф	186,590	Ф	4,144	<u> </u>	755,572
Excess of Revenues Over Expenditures	¢	124 174	¢	33,589	¢	3,960	¢	701	¢	172 424
Expenditures	\$	134,174	_\$_	33,389	\$	3,900	\$	/01	\$	172,424
Other Financing Sources(Uses)										
Operating Transfers In	\$	-	\$	-	\$	=	\$	-	\$	-
Operating Transfers Out		-		_		-		-		-
Total Other Financing Sources(Uses)	\$	-	\$	-	\$	-	\$	-	\$	-
Excess of Revenue and Other Sources Over Expenditures and										
Other Uses	\$	134,174	\$	33,589	\$	3,960	\$	701	\$	172,424
Fund Balance-July 1, 2005		427,845		95,019		136,332		8,088		
Fund Balance-June 30, 2006	\$	562,019	\$	128,608	\$	140,292	\$	8,789		
Amounts reported for governmental activities in the statement of activities are different because:  * Governmental funds report capital outlay as expenditures: in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.  * Repayments of bond principal is an expenditure in the governmental funds, but not in the statement of activities (where it reduces long-term debt)  * Revenues recorded in the statement of activities when they provide current financial resources are not reported in the funds  Change in Net Assets of Governmental Activities  \$ 114										

### PROPRIETARY FUND STATEMENT OF NET ASSETS June 30, 2006

Assets		Water <u>Fund</u>	I	Total Proprietary <u>Funds</u>		
Current Assets						
Cash and Cash Equivalents	\$	695,658	\$	808,853	\$	1,504,511
Restricted Cash	Ψ	428,402	Ψ	-	Ψ	428,402
Total Cash and Equivalents	\$	1,124,060	\$	808,853	\$	1,932,913
Certificates of Deposit > 90 days	·	54,257	·	494,161	·	548,418
Special assessment receivables, net		1,583,723		716,397		2,300,120
Trade receivables, net		2,422		2,938		5,360
Due from other governmental funds		38,072		-		38,072
Due from other proprietary funds		, -		27,356		27,356
Due from other governments		5,206		-		5,206
Total Current Assets	\$	2,807,740	\$	2,049,705	\$	4,857,445
Noncurrent Assets						
Equity Investment	\$	-	\$	3,825,650	\$	3,825,650
Capital Assets		3,588,040		2,502,890		6,090,930
Total Noncurrent Assets	\$	3,588,040	\$	6,328,540	\$	9,916,580
Total Assets	\$	6,395,780	\$	8,378,245	\$	14,774,025
Liabilities						
Current Liabilities						
Accounts Payable	\$	6,423	\$	58,047	\$	64,470
Accrued Interest	Ψ	23,744	Ψ	14,655	Ψ	38,399
Due to other governmental funds		23,744		961		961
Due to other proprietary funds		27,356		<i>-</i>		27,356
Current portion of noncurrent liabilities		218,187		138,371		356,558
Total Current Liabilities	\$	275,710	\$	212,034	\$	487,744
Noncurrent Liabilities						
Bonds payable		1,977,812		3,687,041		5,664,853
Total Liabilities	\$	2,253,522	\$	3,899,075	\$	6,152,597
Net Assets						
Invested in Capital Assets-Net of related debt	\$	2,799,515	\$	1,331,330	\$	4,130,845
Unrestricted	Ψ.	1,342,743	7	3,147,840	4	4,490,583
Total Net Assets	\$	4,142,258	\$	4,479,170	\$	8,621,428
	=	, , -	$\dot{=}$	, , ,		, , -

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### PROPRIETARY FUND STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS June 30, 2006

Operating Revenues		Water <u>Fund</u>		Sewer <u>Fund</u>	P	Total roprietary <u>Funds</u>
Water Sales	\$	23,766	\$	_	\$	23,766
Sewage Disposal Services	Ψ	23,700	Ψ	353,553	Ψ	353,553
Penalties and Interest Charges		82,382		63,119		145,501
Installation and Other Miscellaneous Charges		49,913		111,391		161,304
Total Operating Revenues	\$	156,061	\$	528,063	\$	684,124
Total Operating revenues	Ψ	150,001	Ψ	320,003	Ψ	001,121
<b>Operating Expenses</b>						
Personal Services	\$	-	\$	142	\$	142
Contractual Services		20,000		110,839		130,839
Repairs and Maintenance		3,169		32,520		35,689
Other Supplies and Expenses		68,018		24,833		92,851
Depreciation		149,906		140,631		290,537
Total Operating Expenses	\$	241,093	\$	308,965	\$	550,058
Operating Income (Loss)	\$	(85,032)	\$	219,098	\$	134,066
Nonoperating Revenues(Expenses)						
Grant Income - Federal	\$	89,030	\$	_	\$	89,030
Tap Fees - Infrastructure		268,586		-		268,586
Interest and Investment Revenue		37,919		35,747		73,666
Gain (Loss) from Joint Venture		-		20,771		20,771
Interest Expense		(92,543)		(158,921)		(251,464)
Miscellaneous		(784)		(11,212)		(11,996)
Total Nonoperating Revenues(Expenses)	\$	302,208	\$	(113,615)	\$	188,593
Income Before Contributions and Transfers In(Out)	\$	217,176	\$	105,483	\$	322,659
Capital Contributions		=		-		-
Transfers In(Out)		_				
Change in Net Assets	\$	217,176	\$	105,483	\$	322,659
Total Net Assets-Beginning		3,925,082		4,373,687		8,298,769
Total Nets Assets-Ending	\$	4,142,258	\$	4,479,170	\$	8,621,428

### PROPRIETARY FUND STATEMENT OF CASH FLOWS June 30, 2006

Chall Elling France On any thing Anti-Street	P	roprietary <u>Funds</u>
Cash Flows From Operating Activities Receipts from Customers	\$	683,437
Payments to Suppliers	·	(217,389)
Payments to Employees		(142)
Internal Activity-Payments to Other Funds		-
Other Receipts (Payments)		-
Net Cash Provided (Used) by Operating Activities	\$	465,906
Cash Flows From Noncapital Financing Activities		
Nonoperating grants received	\$	89,030
Cash Flows From Capital and Related Financing Activities		
Proceeds from Capital Debt	\$	840,000
Purchases of Capital Assets		(574,732)
Principal paid on Capital Debt		(241,000)
Interest paid on Capital Debt		(251,464)
Net Cash Provided (Used) by Capital and Related Financing Activities	\$	(227,196)
Cash Flow From Investing Activities		
Interest and Dividends	\$	73,666
Other Receipts (Payments)		228,338
Net Cash Provided (Used) by Investing Activities	\$	302,004
Net Increase in Cash and Cash Equivalents	\$	629,744
Cash and Cash Equivalents-Beginning		1,303,169
Cash and Cash Equivalents-Ending	\$	1,932,913
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities	es	
Operating Income (Loss)	\$	134,066
Adjustment to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities Depreciation Expense		290,537
(Gain)/Loss from Joint Venture		-
Change in Assets and Liabilities		
Trade receivables, net		100
Due from other governmental funds		-
Due from other governments		(787)
Interest receivable		-
Accounts Payable		41,990
Accrued Interest Net Cash Provided (Used) by Operating Activities	\$	465,906
net Cash Florided (Osed) by Operating Activities	Ф	403,900
Non-cash disclosure of Capital and Related Financing and Investing Activities		
Acquisition of capital assets with debt proceeds	\$	387,853

### FIDUCIARY FUNDS-STATEMENT OF NET ASSETS June 30, 2006

	Property Tax			& Agency	Total		
	Collec	tion Fund	<u>Fund</u>		Age	ncy Funds	
Assets							
Cash and cash equivalents	\$	5,481	\$	17,723	\$	23,204	
Due from other governmental funds		-		-		-	
Due from other governmental units		37				37	
Total Assets	\$	5,518	\$	17,723	\$	23,241	
Liabilities							
Due to other governmental funds:							
General Fund	\$	5,518	\$	302	\$	5,821	
Special Revenue Funds		-		-		-	
Due to other governmental units		-		3,441		3,441	
Other Accruals		-		13,980		13,979	
Total Liabilities	\$	5,518	\$	17,723	\$	23,241	

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the New Buffalo Township (the "Township") conform to accounting principles generally accepted in the United States of America ("GAAP") as applicable to governmental units. The following is a summary of the significant accounting policies used by the Township:

### A. Reporting Entity

The Township is governed by an elected five-member council (Board). The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. The criteria are established under GASB #39 for which organizations is to be included in the reporting entity. See the following criteria and descriptions for the component units reported:

**Blended Component Units**—A blended component unit is a legally separate entity from the Township, but is so intertwined with the unit that is, in substance, the same as the Township. It is reported as part of the Township and blended into the appropriate fund types. There were no such units at June 30, 2006.

**Discretely Presented Component Units**—The following component units are reported within the "component units" column in the government-wide financial statements. The discretely presented component unit is an entity that is legally separate from the Township, but for which the unit is financially accountable, or its relationship with the unit is such that exclusion would cause the unit's financial statements to be misleading or incomplete.

New Buffalo Township Library (the "Library")—The Library, which was established under P.A. 164 of 1877 as amended, is governed by a five member board selected by public ballot. Monies received are deposited in the local unit treasury to the credit of the Library Fund. A millage is assessed and collected in the same manner as other township taxes. Complete financial statements as of December 31, 2005, may be obtained directly from the Library at the following address:

New Buffalo Township Library 33 North Thompson New Buffalo, MI 49117

**Jointly Governed Organization**—The Township has the following joint ventures:

**Cemetery Board**—The Township, in conjunction with the City of New Buffalo (the "City"), has entered into an agreement which created a joint Cemetery Board (the "Board") for the operation, care, and control of certain lands jointly used for the Pine Grove Cemetery.

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### A. REPORTING ENTITY

**Cemetery Board** (concluded)-The Board is comprised of five (5) members: two appointed by the City's Council and two (2) by the Township's Board and the last member, Chairperson, appointed by the other four (4) members from the elector-at-large. The **Township** provides, bv appropriation, 50% of the total amount requested by the Board for operating the Pine Grove Cemetery. The Township's contribution for 2006 was \$24,000. The budget is submitted annually by the Board and approved by the City and Township.

In accordance with Statement on Michigan Governmental Accounting and Auditing No. 5, the financial statements of the Cemetery Board are not included within the body of the financial statements of the Township. Financial statements are available from the Board, with the following audited summary financial information on the Board as of June 30, 2003 (June 30, 2006, 2005 and 2004 was unavailable).

Total Assets	\$	6,331
Total Liabilities		452
Total Net Assets		5,879
Total Revenues		48,443
Total Expenditures		58,638
Decrease in Net Assets	(	(10,195)

#### **Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### B. Government-Wide and Fund Financial Statements, concluded

and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon

### NOTES TO THE FINANCIAL STATEMENTS June 30, 2006

enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Revenues are recognized in the accounting period in which they become susceptible to accrual—that is, when they become both measurable and available to finance expenditures of the fiscal period. Property taxes, state-shared revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

**Property Taxes**--The Township's property taxes attach as an enforceable lien on December 1<sup>st</sup>, on the taxable valuation of property (as defined by State statutes) located in the Township and payable on February 15 of the succeeding year. The

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation, continued.

Township's 2005 ad valorem tax is levied and collectible on December 1, 2005 and it is recognized as revenue in the current year when the proceeds of this levy are budgeted and made "available" for the financing of operations. "Available" means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period (60 days).

The 2005 taxable valuation of the Township totaled \$378.5 million, on which ad valorem taxes levied which consisted of .4462 mills for the Township's operating purposes and .3639 mills for ambulance services, These amounts are recognized in the respective General and Special Revenue Funds financial statements as taxes receivable—current or as tax revenue.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Ambulance Fund accounts for taxes levied and related expenditures used for ambulance service in the Township.

The Building Fund accounts for revenues generated (i.e. building, electrical and mechanical permit fees) and related expenses related to the inspection and monitoring of building activity in the Township.

The Township reports the following major proprietary funds:

The Water and Sewer Fund accounts for the activities of the water distribution system and sewage collection system.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected to also follow private-sector standards issued after November 30, 1989 for its business-type activities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and sewer function and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned.

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation, concluded

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of proprietary funds relate to charges to customers for sales and services. The water and sewer fund also recognizes the portion of tap fees intended to recover current costs (e.g., labor and materials to hook up new customers) as operating revenue. The portion intended to recover the cost of the infrastructure is recognized as nonoperating revenue. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

#### D. Assets, Liabilities, and Net Assets or Equity

<u>Bank Deposits and Investments</u>—Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value and consist of only certificates of deposit greater than 90 days.

Receivables and Payables—In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied on each December 1<sup>st</sup> on the taxable valuation of property as of the preceding December 31<sup>st</sup>. Taxes are considered delinquent on March 1<sup>st</sup> of the following year, at which time penalties and interest are assessed.

<u>Inventories and Prepaid Items</u>—Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

### D. Assets, Liabilities, and Net Assets or Equity, continued

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

<u>Capital Assets</u>—Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The Township has chosen not to retroactively report any other infrastructure assets and will only report any additions prospectively in accordance with G.A.S.B. #34. Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment are depreciated using the straight-line method over the following useful lives:

### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

Buildings	40 to 60 years
<b>Building Improvements</b>	15 to 30 years
Land Improvements	10 to 20 years
Water and Sewer Lines	50 to 75 years
Vehicles	3 to 5 years
Office Equipment	5 to 7 years
Computer Equipment	3 to 7 years

<u>Compensated Absences (Vacation and Sick Leave)</u>—It is the Township's policy to permit employees to accumulate earned but not unused sick and vacation pay benefits. There is no liability for unpaid accumulated vacation and sick leave since the government does not have a policy to pay any amounts when employees separate from service with the government.

Long-Term Obligations—In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONCLUDED

### D. Assets, Liabilities, and Net Assets or Equity, concluded

bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

<u>Fund Equity</u>—In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

Designations of fund balance represent tentative management plans that are subject to change.

<u>Estimates</u>—The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of management estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenditures.

### NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

<u>Budgetary Information</u>—Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at the fiscal year end. The Township Supervisor submits the proposed operating budget for the fiscal year commencing July 1<sup>st</sup> and public hearing are conducted to obtain taxpayer comments. After submission, the Township Board formally adopts the budget and any future transfers or amendments must be approved by the Township Board.

The budget document presents information by fund, function. The legal level of budgetary control adopted by the governing board (i.e. the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the Township to have its budget in place by July 1<sup>st</sup>. Expenditures in excess of the amounts budgeted is violation of P.A. 621 of 1978, Section 18(1) as amended. State law permits Townships to amend its budgets during the year. There was one amendment during the year.

Encumbrance accounting is employed in governmental funds. Amounts encumbered for purchase orders, contracts, etc., are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

Excess of Expenditures Over Appropriations in Major Budgeted Funds—During the year, the Township incurred expenditures in certain budgeted funds which

### NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY, CONCLUDED

were in excess of the amounts appropriated as follows:

	Amended Budget			<u>Actual</u>		<u>Variance</u>	
General Fund							
General Government-Assessing Equalization	\$	42,000	\$	43,099	\$	(1,099)	
General Government-Clerk		43,820		44,406		(586)	
General Government-Cemetery		24,000		24,021		(21)	
General Government-Planning Commission		5,800		6,813		(1,013)	
Debt Service		-		2,666		(2,666)	

Funds sufficient to provide for the excess expenditures were made available from other functions within the fund, and had no impact on the financial results of the Township.

<u>Fund Deficits</u>—The Township has no accumulated fund balance/retained earning deficits in their reported funds.

#### NOTE 3. DEPOSITS AND INVESTMENTS

At June 30, 2006, the Township's deposits and investments were reported in the basic financial statements in the following categories:

### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

		vernmental activities		siness-Type Activities		otal Primary		iduciary <u>Funds</u>	Co	omponent <u>Units</u>
Cash and Cash Equivalents	\$	711,217	\$	1,932,913	\$	2,644,130	\$	23,204	\$	514,002
Certificate of deposits > 90 days		20,366		548,418		568,784		-		-
Total	\$	731,583	\$	2,481,331	\$	3,212,914	\$	23,204	\$	514,002
The breakdown between deposits and investments is as follows:  Primary Fiduciary Compone Government Funds Units										1
Bank Deposits (checking and savir	igs ac	counts, C/D	)'s)		\$	2,643,430	\$	23,204	\$	514,002
Certificate of Deposits > 90 days						568,784		-		-
Petty Cash and Cash on Hand						700		-		-
					\$	3.212.914	\$	23,204	\$	514,002

### **Bank Deposits:**

All cash of the Township is on deposit with financial institutions which provide FDIC insurance coverage or in highly liquid pooled money funds.

**Custodial Credit Risk – Deposits.** In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. As of June 30, 2006, \$2,940,293 of the Township's bank balance of \$3,321,390 was exposed to custodial credit risk because it was uninsured and collateralized with

### NOTE 3. DEPOSITS AND INVESTMENTS, CONCLUDED

securities held by the pledging financial institution's trust department or agent, but not in the Township's name. With regard to New Buffalo Township Library, a component unit of the Township, \$199,783 of the Library's bank balance of \$513,752 was exposed to custodial credit risk because it was uninsured.

#### **Investments:**

Michigan law permits investments in: 1) Bonds and other obligations of the United States Government; 2) Certificates of deposit and savings accounts of banks or credit unions who are members of the FDIC and FSLIC, respectively; 3) Certain commercial paper; 4) United States Government repurchase agreements; 5) Banker's acceptance of the United States Bank; and 6) Certain mutual funds. The Township has put further restrictions on those investments through its current policy, and the following investment is permitted by law and policy.

**Interest rate risk.** In accordance with its investment policy, the Township will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the Township's cash requirements.

**Credit Risk.** State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2006, the Township had no investment.

Concentration of Credit Risk. The Township will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Township's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. As of June 30, 2006 the Township had no investment.

Custodial Credit Risk – Investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Township will minimize custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by: limiting investments to the types of securities allowed by law; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the Township will do business. As of June 30, 2006 the Township had no investment.

**Foreign Currency Risk.** The Township is not authorized to invest in investments which have this type of risk.

### NOTE 4. RECEIVABLES

Receivables as of year-end for the Township's individual major and nonmajor funds and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General		Water and		Other-Major		
		<u>Fund</u>		Sewer		<u>Funds</u>	<u>Total</u>
Taxes Receivable	\$	128	\$	-	\$	248	\$ 376
Accounts		-		5,360		-	5,360
Special Assessments		-		2,300,120		-	2,300,120
Intergovernmental		20,902		32,562		-	53,464
Less: Allowance for Uncollectible		-		-		-	-
Net Receivables	\$	21,030	\$	2,338,042	\$	248	\$ 2,359,320

### NOTE 5. CAPITAL ASSETS

Capital asset activity of the primary government for the current year was as follows:

		eginning Balance	<u>Ir</u>	ncreases	<u>Dec</u>	reases		Ending Balance
Governmental Activities								
Capital assets not being depreciated								
Land	\$	44,674	\$	-	\$		\$	44,674
Capital assets being depreciated								
Land improvements	\$	96,469	\$	_	\$	_	\$	96,469
Building improvements	Ψ	253,031	Ψ	_	Ψ	_	Ψ	253,031
Equipment		624,761		_		_		624,761
Subtotal	\$	974,261	\$	-	\$	-	\$	974,261
Less: Accumulated Depreciation		(583,836)		(59,946)				(643,782)
Net Capital Assets Being Depreciated	\$	390,425	\$	(59,946)	\$	-	\$	330,479
Governmental activities capital total								
capital assets-net of depreciation	\$	435,099	\$	(59,946)	\$	-	\$	375,153

Depreciation expense was charged to programs of the primary government as follows: Governmental Activities;

General Governments \$59,946

### NOTE 5. CAPITAL ASSETS, CONTINUED

	Beginning			Ending
	<b>Balance</b>	<u>Increases</u>	<u>Decreases</u>	<b>Balance</b>
Business-Type Activities				
Capital assets not being depreciated				
Land	\$ 4,354	\$ -	\$ -	\$ 4,354
Construction in progress	927,163	-	(927,163)	
	\$ 931,517	\$ -	\$ (927,163)	\$ 4,354
Capital assets being depreciated				
Infrastructure	\$8,273,362	\$1,501,895	\$ -	\$9,775,257
Equipment	24,602		-	24,602
Subtotal	\$8,297,964	\$1,501,895	\$ -	\$9,799,859
Less: Accumulated Depreciation	(3,422,746)	(290,537)		(3,713,283)
	<b>4.055.21</b> 0	<b>0.1.0.1.1.0.5</b> 0	Φ.	<b></b>
Net capital assets being depreciated	\$4,875,218	\$1,211,358	\$ -	\$6,086,576
Business-Type Activities capital total	Φ. Ε. Ο. Ο. Ε. Τ. Σ. Ε.	Ф1 <b>211 25</b> 0	Φ (D27, 1 (2))	Φ
capital assets-net of depreciation	\$5,806,735	\$1,211,358	\$(927,163)	\$6,090,930
D ::: 1 1:	2 4 1 1		C 11	
Depreciation was charged to programs f		s-type activities as	follows:	
Water	\$ 149,906			
Sewer	140,631	_		
	© 200 527			
	\$ 290,537	=		
	\$ 290,537	=		
		=		Ending
	Beginning	Increases	Decreases	Ending Balance
Component Unit Activities		<u>Increases</u>	<u>Decreases</u>	Ending Balance
Component Unit Activities Capital assets not being depreciated	Beginning	<u>Increases</u>	<u>Decreases</u>	_
Capital assets not being depreciated	Beginning Balance			Balance
-	Beginning	Increases \$ -	Decreases \$ -	_
Capital assets not being depreciated Land	Beginning Balance			Balance
Capital assets not being depreciated Land Capital assets being depreciated	Beginning Balance \$ 5,000	\$ -	\$ -	<u>Balance</u> \$ 5,000
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements	Beginning Balance  \$ 5,000  \$ 208,814	\$ - \$ -	\$ - \$ -	\$ 5,000 \$ 208,814
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures	Beginning Balance  \$ 5,000  \$ 208,814 170,989	\$ - 6,937	\$ -	\$ 5,000 \$ 208,814 168,990
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements	Beginning Balance  \$ 5,000  \$ 208,814	\$ - \$ -	\$ - \$ -	\$ 5,000 \$ 208,814 168,990 425,532
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures Office and library equipment	Beginning Balance  \$ 5,000  \$ 208,814 170,989 396,519	\$ - 6,937 29,013	\$ - \$ - (8,936)	\$ 5,000 \$ 208,814 168,990 425,532
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures Office and library equipment	Beginning Balance  \$ 5,000  \$ 208,814 170,989 396,519 \$ 776,322	\$ - 6,937 29,013 \$ 35,950	\$ - \$ - (8,936)	\$ 5,000 \$ 208,814 168,990 425,532 \$ 803,336
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures Office and library equipment Subtotal	Beginning Balance  \$ 5,000  \$ 208,814 170,989 396,519	\$ - 6,937 29,013 \$ 35,950	\$ - (8,936) - (8,936)	\$ 5,000 \$ 208,814 168,990 425,532
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures Office and library equipment Subtotal	Beginning Balance  \$ 5,000  \$ 208,814 170,989 396,519 \$ 776,322	\$ - 6,937 29,013 \$ 35,950	\$ - (8,936) - (8,936)	\$ 5,000 \$ 208,814 168,990 425,532 \$ 803,336
Capital assets not being depreciated Land  Capital assets being depreciated Buildings and improvements Furniture and fixtures Office and library equipment Subtotal  Less: Accumulated Depreciation	Beginning Balance  \$ 5,000  \$ 208,814 170,989 396,519 \$ 776,322 (476,427) \$ 299,895	\$ - 6,937 29,013 \$ 35,950 (45,200)	\$ - (8,936) - \$ (8,936) 8,556	\$ 5,000 \$ 208,814 168,990 425,532 \$ 803,336 (513,071)

<u>Construction Commitments</u>—The government has one watermain extension in the planning stage at June 30, 2006. The Michigan City water project was started in the first quarter of fiscal year 2007.

### NOTE 6. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances is as follows:

Due to/from	Receivable Fund  other funds	Payable Fund	<u>A</u>	<u>amount</u>
General		Building Property Tax Collection Trust & Agency Sewer	\$	4,222 5,519 302 961
Liquor		General		277
Water		General		38,072
Sewer		Water		27,356
Total			\$	76,709

### NOTE 7. DESIGNATED NET ASSETS

The Township had the following designated net assets:

### **Governmental Activities:**

Fire Reserve	\$ 56,416
Park I-Water	6,096
Park II-Equipment	1,860
Park III-Land	12,410
	\$ 76,782

241.813

\$1,954,186

\$ 2,195,999

218,187

### NOTE 8. LONG TERM DEBT

**Subtotal Water Fund** 

The government issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties, and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the government is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a re-assessment of the district) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service. Bond and contractual obligation activity can be summarized as follows:

	Interest	Principal	Beginning	Additions	Ending	Due Within
	Rate	Matures	Balance	(Reductions)	Balance	One Year
<b>Governmental Activities</b>						
Note Payable						
2003 Skate Park-Recreation & Culture	3.30%	11/1/2006	\$ 5,000	\$ (2,500)	\$ 2,500	\$ 2,500

Interest expense was charged to programs of the primary government in governmental activities in recreation and culture for \$166.

Business-Type Activities						
Revenue Bonds						
1998 Series A Special Assessment Bond	4.25 to 5.80%	3/1/2018	112,000	(9,600)	102,400	9,600
1998 Series B Special Assessment Bond	4.25 to 5.00%	3/1/2019	96,600	(9,200)	87,400	9,200
1999 Special Assessment Bond	4.29 to 5.50%	3/1/2013	455,000	(100,000)	355,000	100,000
2000 Special Assessment Bond	4.75 to 5.40%	3/1/2015	540,000	(55,000)	485,000	60,000
2004 Special Assessment Bond, Series A-Federal loan	4.25%	9/1/2044	404,000	(500)	403,500	5,000
2004 Special Assessment Bond, Series B-Federal loan	4.75%	9/1/2044	80,000	(500)	79,500	1,000
2005 Capital Improvement Bonds	2.50 to 4.65%	3/1/2020	280,000	(15,000)	265,000	15,000
2006 General Obligation Limited Tax Bonds, Series A	4.20%	5/1/2021	-	430,000	430,000	20,000
Unamortized Discounts			(13,414)	1,613	(11,801)	(1,613)

### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

### NOTE 8. LONG TERM DEBT, CONCLUDED

	Interest	Principal	Beginning	Additions		ions Ending		Due Within	
	Rate	Matures	Balance	(Re	eductions)_	luctions) Balance		ne Year	
General Obligation Bonds									
2003 GRSD Sewer Authority Bonds	2.00 to 4.70%	6/30/2029	\$3,197,168	\$	-	\$ 3,197,168	\$	90,896	
Revenue Bonds									
1998 Series A Special Assessment Bond	4.25 to 5.80%	3/1/2018	238,000		(20,400)	217,600		20,400	
1998 Series B Special Assessment Bond	4.25 to 5.00%	3/1/2019	113,400		(10,800)	102,600		10,800	
2005 General Obligation Limited Tax Bonds, Series B	3.30 to 4.60%	5/1/2021	-		390,000	390,000		20,000	
Unamortized Discounts			(85,681)		3,725	(81,956)		(3,725)	
Subtotal Sewer Fund			\$3,462,887	\$	362,525	\$ 3,825,412	\$	138,371	
Total Business-Type Activities			\$5,417,073	\$	604,338	\$ 6,021,411	\$	356,558	

Interest expense was charged to programs for the business-type activities as follow:

Water \$ 92,543 Sewer 158,921 \$ 251,464

Annual debt service requirements to maturity for the above obligations are as follows:

Year Ended	Governmen	tal Activities	Business-Typ	e Activities
_ June 30,	Principal	Interest	Principal	Interest
2007	2,500	84	356,558	197,373
2008	-	-	353,534	195,232
2009	-	-	367,486	190,166
2010	-	-	284,462	182,317
2011	-	-	293,414	176,451
2012-2016	-	-	1,395,166	770,571
2017-2021	-	-	1,257,533	572,862
2022-2026	-	-	884,079	318,532
2027-2031	-	-	660,936	105,755
2032-2036	-	-	74,000	47,638
2037-2041	-	-	97,000	28,478
2042-2045			91,000	6,205
Unamortized Discount	<u> </u>	<u> </u>	(93,757)	
Total	\$ 2,500	\$ 84	\$ 6,021,411	\$2,791,580

### NOTE 9. EQUITY INVESTMENT (PROPRIETARY FUND)

The Township participates with Chikaming and Lake Charter Townships, and the Cities of New Buffalo and Bridgman (admitted under 2000 agreement) in a joint venture investment known as the GRSD Sewer Authority (the "Authority"). The Authority provides sewage treatment and collection facilities for the residents of those municipalities.

The Authority is governed by a joint board of six members consisting of one member from each of the participating municipalities appointed by their respective governing bodies, and the sixth member appointed by the other five.

On dissolution of the Authority, net assets will be shared on a pro-rata basis as follows:

New Buffalo Township	16.60%
Chikaming Township	28.60%
Lake Charter Township	16.60%
City of New Buffalo	21.60%
City of Bridgman	16.60%
	100.00%

The Township has accounted for this investment using the equity method. Financial statements are available from the Authority, with the following audited summary financial information on the GRSD Authority as of and for the year ended December 31, 2005, with a report thereto dated May 5, 2006:

Assets	\$ 15,414,413
Liabilities	149,112
Net Assets	15,265,301
Operating Revenues	1,396,834
Operating Expenses	1,373,140
Nonoperating Revenues	101,434
Net Earnings	125,128

The Township's net investment and share of the operating results of the Authority are reported in the Sewer Fund. The Township's equity investment was \$3,825,650 as of December 31, 2005.

### NOTE 10. RISK MANAGEMENT

The Township is exposed to various risks of loss related to property loss, torts, errors and omissions and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Township carries insurance for these risks. Settled claims resulting from these risks have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### NOTE 11. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

Certain claims, suits, and complaints arising in the ordinary course of business have been filed, appealed, or are pending against the Township.

In the opinion of management and legal counsel, all such matters are covered by insurance or if not so covered, are without merit and, in any event, their ultimate resolution will not have a material effect on the Township's financial position or operations.

#### NOTE 12. LEASES

<u>Operating Leases</u>—The Township leases a postage meter under a non-cancelable operating leases. Total costs for such leases were \$1,166 in the current year. The future minimum lease payments for these leases are as follows

6/30/2007	\$ 1,272
6/30/2008	1,272
6/30/2009	1,272
6/30/2010	1,272
6/30/2011	106
•	\$ 5,194

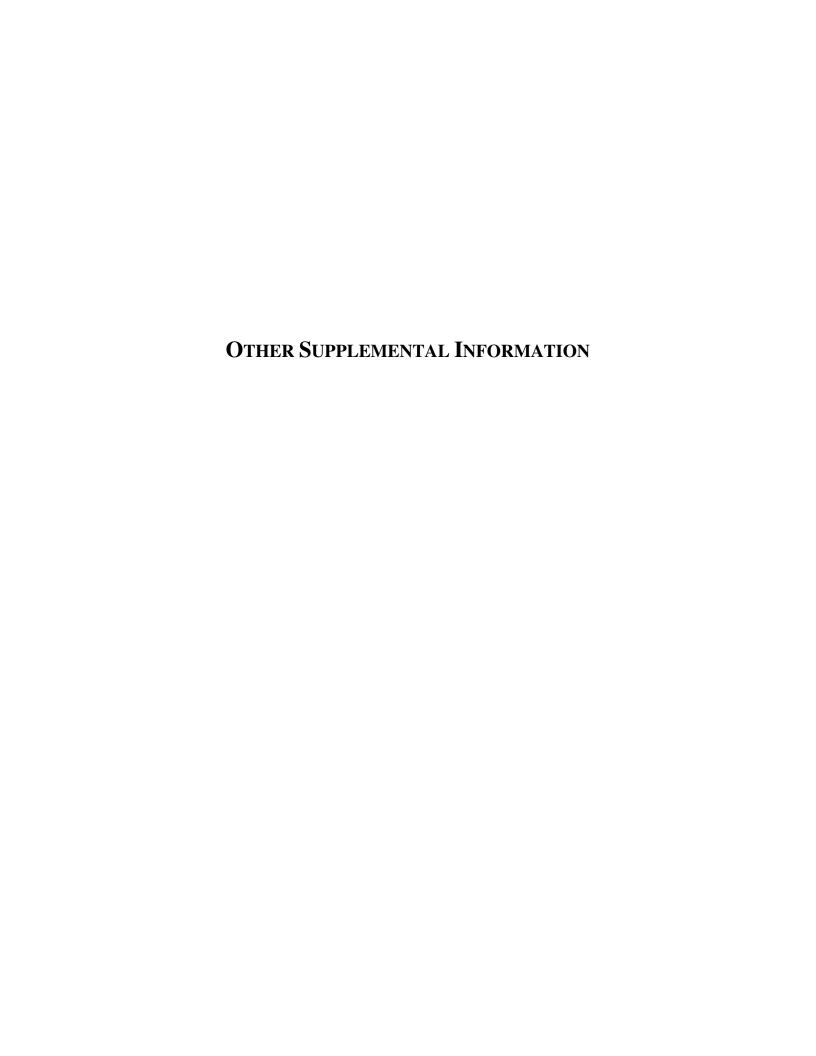


### BUDGETARY COMPARISON SCHEDULE-GENERAL FUND June 30, 2006

Beginning of Year Fund Balance Resources(Inflows)		Original Budget 427,845		Amended Budget 427,845	\$	Actual 427,845	with	Variance n Amended Budget
	d.	160.500	¢	160 500	¢	160 571	¢	71
Taxes	\$	169,500	\$	169,500	\$	169,571	\$	71 473
Service and tax administrator fees		122,500		132,500 137		132,973		2,882
Licenses and Permits		137				3,019		
State Grants		115,000		140,000		140,010		10
Charges for Services		12,650		12,650		16,461		3,811
Fines and Forfeits		100		100		644		544
Interest and Rentals		50,000		70,000		109,596		39,596
Other Revenues		56,160		64,113		20,302		(43,811)
Operating Transfer In		-						-
Amounts Available for Appropriation	\$	526,047	\$	589,000	\$	592,576		
Charges to Appropriations(Outflows) General Government								
Legislative	\$	96,100	\$	96,100	\$	91,018	\$	5,082
Supervisor		16,500		16,500		16,405		95
Elections		5,000		5,000		1,605		3,395
Assessing Equalization		38,697		42,000		43,099		(1,099)
Clerk		43,820		43,820		44,406		(586)
Board of Review		1,350		1,350		1,162		188
Treasurer		55,520		55,520		54,877		643
Building and grounds		26,400		26,400		22,955		3,445
Cemetery		24,000		24,000		24,021		(21)
Planning Commission		5,800		5,800		6,813		(1,013)
Zoning Board		55,500		59,300		56,300		3,000
All other general government		10,550		12,500		6,607		5,893
Public Safety								
Fire		105,700		195,700		66,642		129,058
Public Works		,		,		,		,
Public works, streets, highways, and lights		31,200		61,000		12,599		48,401
Recreation and Culture		,		,		,		,
Parks and recreation		4,977		8,000		7,227		773
Debt Service		-		-		2,666		(2,666)
Total Charges to Appropriations	\$	521,114	\$	652,990	\$	458,402		(=,000)
	<u> </u>	,	Ψ	352,770	<u> </u>	.23,102		
Budgetary Fund Balance-June 30, 2006	\$	432,778	\$	363,855	\$	562,019		

### BUDGETARY COMPARISON SCHEDULES-AMBULANCE AND BUILDING FUNDS June 30, 2006

Ambulance Fund	Original Amended					with	ariance Amended	
		Budget	_	Budget		<u>Actual</u>	]	<u>Budget</u>
Beginning of Year Fund Balance	\$	95,019	\$	95,019	\$	95,019		
Resources(Inflows)	_		_					
Taxes	\$	138,286	\$	138,286	\$	137,735	\$	(551)
Interest & Rentals		250		250		2,290		2,040
Amounts Available for Appropriation	\$_	138,536	\$	138,536	\$	140,025		
Charges to Appropriations(Outflows)								
Public Safety	\$	108,800	\$	108,800	\$	106,436		2,364
Total Charges to Appropriations	\$	108,800	\$	108,800	\$	106,436		
Budgetary Fund Balance-June 30, 2006	\$	124,755	\$	124,755	\$	128,608		
Building Fund	Or	iginal	A	mended				ariance Amended
		ıdget		Budget		<u>Actual</u>		Budget
Beginning of Year Fund Balance		36,332	\$	136,332	\$	136,332	-	<u>Juagor</u>
Resources(Inflows)	Ψ	30,332	Ψ	130,332	Ψ	150,552		
Charges for Services	\$ 2	44,500	\$	244,500	\$	186,500	\$	(58,000)
Fines and Forfeits	Ψ 2	-	Ψ	-	Ψ	75	Ψ	75
Interest and Rentals		1,000		1,000		3,874		2,874
Other Revenues		-		-		101		101
Amounts Available for Appropriation	\$ 2	45,500	\$	245,500	\$	190,550		101
Charges to Appropriations(Outflows)								
General Government		04,007	\$	204,007	\$	186,590	\$	17,417
Total Charges to Appropriations	\$ 2	04,007	\$	204,007	\$	186,590		
Transfers In/(Out)								
Transfers	\$		\$		\$	_		
Budgetary Fund Balance-June 30, 2006	\$ 1	77,825	\$	177,825	\$	140,292		



### BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUND June 30, 2006

		Liquor <u>Fund</u>
Assets	Ф	0.510
Cash and Cash Equivalents	\$	8,512
Taxes Receivable		-
Accounts Receivable		-
Due from other governmental funds		277
Due from Fiduciary Funds		
Total Assets	\$	8,789
Liabilities and Fund Equity Liabilities		
Accounts Payable	\$	-
Due to other governmental funds		-
Total Liabilities	\$	-
Fund Balance		
Reserved	\$	-
Unreserved:		
Designated		-
Undesignated		8,789
Total Fund Equity	\$	8,789
Total Liabilities and Fund Equity	\$	8,789

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NON-MAJOR GOVERNMENTAL FUND June 30, 2006

	Liquor <u>Fund</u>
Revenues	
Taxes and Penalties	\$ -
Charges for Services	=
Interest and Rentals	-
Other Revenues	 4,845
Total Revenues	\$ 4,845
Expenditures	
Current	
General Government	\$ 4,144
Public Safety	-
Capital Outlay	 
Total Expenditures	\$ 4,144
Excess of Revenues Over Expenditures	\$ 701
Other Financing Sources(Uses)	
Operating Transfers In	\$ -
Operating Transfers Out	 
Total Other Financing Sources(Uses)	\$ -
Excess of Revenue and Other Sources Over(Under) Expenditures and Other Uses	\$ 701
Fund Balance-July 1, 2005	8,088
Fund Balance-June 30, 2006	\$ 8,789



December 8, 2006

To the Township Board of New Buffalo Township New Buffalo, MI

In planning and performing our audit of the financial statement of New Buffalo Township ("Township") for the year ended June 30, 2006, we considered the Township's internal control structure in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control. However, we noted certain matters involving the internal control structure and its operation that we consider opportunities for strengthening internal controls and operating efficiency.

### REVIEW GOVERNMENT ACCOUNTING STANDARD BOARD ("GASB") STATEMENT #40-DEPOSIT AND INVESTMENT RISK DISCLOSURES.

Effective June 30, 2006, governmental entities are required to expand their current disclosure requirements addressing common risks of deposits and investments. The disclosure requirements apply to debt and an equity investment held directly by the entity or indirectly by the investment advisors and requires that a governmental entity disclose investment policies that are related to custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk. If the entity has adopted no policy with respect to a particular risk, that fact should also be part of the disclosure.

The Township should review its investment policies to determine all common risk areas are identified and the appropriate level of risk for each area is quantified.

#### PRIOR YEAR RECOMMENDATION

The prior year recommendation for the Township to adopt a capitalization policy for assets greater than \$5,000 with an estimated life of greater than one year was adopted.

The report is intended solely for the information and use of New Buffalo Township management, and others within the Township, and is not intended to be and should not be used by anyone other than these parties.

We appreciate the courtesy and cooperation extended to us by you and members of the Township during the audit. We appreciate the opportunity to present these recommendations for your consideration and would be pleased to discuss them further at your convenience.

Schaffer & Layher St. Joseph, MI

Schaffer & dayher